



Industrial User Application Questionnaire Baseline Monitoring Report

	Application Questionnaire
	Baseline Monitoring Report
	90 Day Compliance Report
	Reapplication Questionnaire

Name of Owner	
Contact Person	
Name of Operator	
Facility Name	
Phone Number	
Address	
Industrial Category	
Subcategory (IES)	

[NOTE: This form is being used as an IU questionnaire, as a baseline monitoring report developed based on historical data for operating facilities, or on anticipated operation for new or modified facilities and/or as a 90 day compliance report for new facilities. For new IU's, the form will have to be filled out twice. Once as an application with anticipated information, and once as the 90 day report with actual information and required sampling results.]

See 40 CFR 403.12 of the General Pretreatment Program Regulations for additional information.

Baseline Monitoring Report Information:

A. Briefly describe the nature of the operation, products produced and the manufacturing processes employed by your operation. (See 40 CFR 403.12 (b) (3))

Is production process batch or continuous?	Batch	Continuous
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If batch, how often? What are your hours of operation?

Shift Designation	Shift Starting Time	Shift Ending Time	Number of Employees Per Shift
Shift 1			
Shift 2			
Shift 3			
Total Employees			

B. Production Rate

Production Process	Applicable SIC Code	Average Production () units/time	Maximum Production () units/time

C. Facility Diagram: Please attach a copy of your facility flow schematic diagram identifying all the regulated processes that generate wastewater. Identify the location of all pretreatment facilities and all the points of discharge to the sanitary sewer system (into the POTW).

D. Wastewater Flow Measurement (See 40 CFR 403.12 (b) (4))

Regulated Process	Daily Average Flow gallons/day	Daily Maximum Flow gallons/day	Flow Determination (E) Estimated; (M) Measured

Non-Regulated Process	Daily Average Flow gallons/day	Daily Maximum Flow gallons/day	Flow Determination (E) Estimated; (M) Measured
Sanitary Wastewater			

Total Average Flow		Total Maximum Flow	
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E. Measurements of Pollutants: Attach the most recent six months of results from the sampling analysis conducted during normal working hours of all regulated process streams. The samples taken must be representative of normal work cycles and the expected pollutant discharges to the POTW. Samples must be taken immediately downstream from the pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the User should measure the flows and concentrations necessary to allow use of the combined

wastestream formula of §403.6(e) in order to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with §403.6(e) this adjusted limit along with supporting data shall be submitted to the Control Authority.

If the information is for the renewal of a permit or permitting of a new user of the POTW, sampling and analysis must comply with 40 CFR 136 or approval from the POTW to use alternative sampling and/or analytical techniques must be requested and approved by the POTW prior to sampling. If the information is for a new un-permitted user, the new user may obtain information from a similar discharging user with similar pretreatment and production that the new user anticipates for the sampling requirements. For each regulated pollutant identified, include the following information. For the BMR and the 90-day compliance reports, additional sampling may be required see 40 CFR 403.12 (g)(4). Sampling information must be submitted for all regulated pollutants in the users discharge for each regulated process.

1. Sample type (i.e., flow proportioned, composite, grab).
2. Frequency of samples.
3. Time, date and location of sampling event.
4. Method of analysis.
5. Comparison of results with applicable pretreatment standards.
6. If alternate limits (i.e., combined waste stream formula) are calculated, include the limit and all supporting data.
7. Name and address of Certified Environmental Laboratory performing analysis.

F. Wastewater Residuals:

Does your facility generate any solid waste sludge as a byproduct of wastewater treatment for any of the regulated processes listed in Question D above?		Yes		No
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If “Yes” please provide, on a separate attachment, a listing of the type of waste material generated, the approximate quantities per month and the method of disposal of the listed material.

G. Certification:

Are both the National Categorical Pretreatment Standards for your industry and other local pretreatment standards being met on a consistent basis at this facility? (See 40 CFR 403.12 (b) (6))		Yes		No
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If "Yes" go to question I. If "No" identify the standard(s) not being met consistently:

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H. If the answer to Question G is "No":

Will additional pretreatment and/or operation and maintenance be required for this facility to meet either the National Categorical Pretreatment Standards or other local POTW standards? (See 40 CFR 403.12 (c) (6) and (2))		Yes			No
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If "No" give the reason for noncompliance:

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If "Yes" attach a description of the required pretreatment and/or operation and maintenance to achieve compliance, and include the shortest schedule of dates for the commencement and completion of the major events leading to the construction and operation of these additional pretreatment systems. The events listed should include such items as hiring a consultant, development of preliminary plans, final design of the system, executing contracts for purchase of equipment and or construction, commencement of construction, completion of construction, and full operational status. The period between listed compliance dates must not exceed nine (9) months.

I. List any other environmental control permits (identifying the agency issuing the permit) held by this facility: (See 40 CFR 403.12 (b) (2))

Permit Type & Number	Issuing Agency

Will chemicals be used or stored on site?		Yes		No
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If "Yes" provide a list a list of stored chemicals:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate information submitted. Based on my inquiry of the person or people who manage the system, or those people directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Official

Date